



REPUBLIC OF TÜRKİYE
MINISTRY OF TRADE
DIRECTORATE GENERAL FOR PRODUCT

GUIDE ON IMPORT INSPECTION OF *CONSTRUCTION PRODUCTS* *Handbook on Implementation Principles*

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1. SCOPE AND LEGAL BASIS

This Guide establishes the procedures and principles for conducting and concluding physical inspections of products within the scope of the Communiqué on Import Inspection of Construction Products, prepared and implemented by the Ministry of Trade pursuant to Article 455 of Presidential Decree No. 1 on the Organization of the Presidency, the Law on Product Safety and Technical Regulations No. 7223 dated 5/3/2020, the Decision on Technical Regulations Regime put into effect by Presidential Decision No. 6038 dated 14/9/2022, and the Regulation on Technical Regulations in Foreign Trade published in Official Gazette No. 32281 dated 16/8/2023.

Regarding matters not addressed in the inspection guides, instructions issued following company applications shall—unless specified otherwise—apply universally to all companies in identical circumstances rather than being individual.

The principles and provisions in this Guide shall not be construed or interpreted outside the scope of legislation on Product Safety and Technical Regulations.

2. IMPORT INSPECTION APPLICATIONS

2.1 Application by the Importer

Import inspection applications shall be submitted prior to the registration of the customs declaration under Article 181, paragraph 4 of the Customs Regulation for products included in the "List of Products Subject to Inspection" under Annex-2 of the Communiqué.

The rule in Article 5 of the Communiqué governs the application process. Accordingly, the user authorized to act on behalf of the company submits the application by entering data regarding the import batch into TAREKS using the "Log-in to E-Signature Applications" section under "E-Signature Applications" on the Ministry's website. Upon application, TAREKS generates an application reference number provided solely to track procedures before the relevant inspection unit.

2.2 Exemptions and Exceptions

The types of applications granted exemptions or exceptions from import inspection are detailed in Article 6 of the Communiqué. Products possessing an A.TR movement certificate, secondary processed products obtained from items imported under the Inward Processing Regime Decision (if listed in Annex-1 and Annex-2), returned goods content, and items specified in Part Five of the Decision on Implementation of Certain Articles of Customs Law No. 4458 (annexed to Cabinet Decision No. 2009/15481 dated 9/9/2009) are exempt from physical inspection.

However, based on the final paragraph of Article 6 of the Communiqué, applications accompanied by an A.TR movement certificate may also be routed to physical inspection upon evaluation. In these assessments, in addition to risk analysis, the results of document reviews from

previous applications, whether the company previously submitted unauthorized documents, and history of cancelled or duplicate applications are considered.

2.3 Submission of Application Documents

For every application, the documents specified in Annex-3, items 1 and 2 of the Communiqué must be uploaded to the system. For products directed to physical inspection, the documents specified in Annex-3, items 3 and 4 of the Communiqué must be uploaded completely to the Risk-Based Control System in Foreign Trade (TAREKS) electronically within twenty business days, including the day of application.

Documents demonstrating technical compliance (along with certified Turkish translations if issued in other languages): (*)

a) For products specified in Annex-1, in accordance with the applicable Assessment and Verification of Constancy of Performance (AVCP) system and including the details required under the relevant articles of the Construction Products Regulation:

- For AVCP System 1, 1+, 2+, 3, and 4 products: **DECLARATION OF PERFORMANCE, SAFETY AND INSTRUCTION MANUALS**, and safety data sheets containing hazard/chemical information if the product contains hazardous substances or chemicals.
- For AVCP System 1+ and 1 products: **Certificate of Constancy of Performance** issued by the Notified Body performing product certification.
- For AVCP System 2+ products: **Certificate of Conformity of Factory Production Control** issued by the Notified Body performing FPC certification.
- For AVCP System 3 products: **Type-testing reports** performed by a Notified Laboratory.

b) For construction products specified in Annex-2:

- If bearing the **G mark**: Documents required under the Communiqué on the Implementation of Assessment and Verification of Constancy of Performance Systems pursuant to the Regulation on Criteria for Construction Products (Communiqué No: YİG/2010-02) published in Official Gazette No. 27485 dated 6/2/2010.
- If not bearing the **G mark**: Test reports demonstrating compliance with national standards or equivalent international standards established by the International Organization for Standardization (ISO) or European Committee for Standardization (CEN), along with certified Turkish translations if issued in a foreign language.

If documents are missing and the company wishes to maintain the application, the system will grant additional time. If required documents are not uploaded within the extended time frame, the application will be finalized by the system as **"Rejection: Missing Document"**. For applications finalized as "Rejection: Missing Document" due to incomplete documentation under

Annex-3, a one-time request to reopen inspection can be submitted via the extension request button on the system.

If documents required during physical inspection cannot be uploaded due to a technical error, they must be hand-delivered to the relevant Inspectorate Group Directorate. In hand-deliveries, documents may only be submitted by authorized representatives operating under a valid power of attorney. Power of attorney demonstrating authority to act for the importer must be submitted; otherwise, inspection procedures will not be conducted.

For application files submitted via TAREKS for products covered under the same Customs Document, where a single application contains:

- Multiple Customs Tariff Statistics Positions (GTIP)
- Products of different types, origins, brands, or models under the same GTIP
- Products from different manufacturers

It is sufficient to upload shared and applicable documents (e.g., customs document, invoice, declarations of conformity) once to TAREKS for each application file.

3. INSPECTION PROCESSES

The inspection process begins when an application submitted via TAREKS by an authorized user is routed to physical inspection. The import inspection process consists of one or more of the following steps:

- TAREKS Application Data Check
- Scope Control
- Document Control
- Physical Inspection
- Laboratory Testing

First, TAREKS application data is verified, followed by scope control. Once determined that products fall under relevant legislation, product data and documentation are reviewed within technical frameworks. Based on TAREKS risk analysis, products may be sent directly for testing. If inspection units suspect product risk, the inspection may be escalated to a higher inspection stage.

3.1 Verification of Application Information

The relevant inspection unit checks consistency between declared TAREKS application data and documents uploaded. If application information is declared incorrectly, the application must be cancelled by the inspection unit and resubmitted by the importer. However, if brand or model information is declared incorrectly due to inadvertent error, corrections can be made directly

in the system without cancellation upon consultation with the inspection unit.

3.2 Scope Control

For applications routed to physical inspection, products are checked against target HS Code descriptions to determine whether they fall within the Ministry's inspection scope. Products determined to be outside the scope are finalized as **"Out of Scope: Inspection Result"**.

When products are declared out of scope by the company representative on TAREKS, they are routed to physical inspection during the first import; if verified out of scope, the import is finalized as "Out of Scope: Inspection Result". Whether subsequent imports of products previously found out of scope will undergo physical inspection is determined by risk analysis.

Under the Construction Products Regulation, construction products include any product produced for permanent incorporation in construction works, including buildings and civil engineering works. Products falling outside this definition are considered out of scope. Products covered under the Regulation are finished products. Raw materials are considered out of scope.

Additionally, products declared under GTIPs 2523.29.00.00.11, 2523.29.00.00.19, 2523.30.00.00.11, 2523.30.00.00.19, 2523.90.00.00.11, and 2523.90.00.00.19 must undergo import product safety inspection if they are cement.

However, items declared under these GTIPs that are not intended for general market supply, but rather non-cement materials to be produced on-site specifically for project requirements under the responsibility of construction supervisors, may be evaluated as out of scope. To qualify as out of scope, documentation must be submitted proving that product conformity with project requirements and production standards was verified via sampling by construction supervisors.

Example: A product imported under GTIP 3824.40.00.00.00 declared as "Prepared additives for cements, mortars or concretes" is a construction product and within scope if it is an additive. However, raw materials imported under this GTIP used to produce additives are considered out of scope. If ambiguity arises regarding whether an item is an additive, obtaining a declared end-use purpose from the importer under that GTIP is recommended.

3.2.1 Basic Requirements

Basic requirements for construction works that can influence the technical characteristics of construction products are specified in Annex-I of the Regulation. These include mechanical resistance and stability, safety in case of fire, hygiene, health and environment, safety and accessibility in use, protection against noise, energy economy and heat retention, and sustainable use of natural resources.

3.2.2 Technical Specifications

Under the Construction Products Regulation, harmonized standards and European Technical Assessments are defined as technical specifications. The CE mark on a product indicates

compliance with these specifications. CE marking demonstrates that products subject to EU New Approach Directives comply with relevant legislation and underwent required conformity assessments.

The "Communiqué on Technical Specifications Applied under the Construction Products Regulation (305/2011/EU)" (Communiqué No: MHG/2018-02), published by the Ministry of Environment and Urbanization in Official Gazette No. 28106 on 05/11/2011, outlines technical specifications enabling and requiring CE marking.

Conformity marking control for construction products requiring CE marking is performed per the "CE Marking Regulation" (Official Gazette No. 28213, 23/02/2012), subject to specific provisions in the Construction Products Regulation. Products lacking a CE mark affixed in compliance with mandatory rules shall not be permitted for import.

3.2.3 Construction Products Covered by the Construction Products Regulation Not Mandatory to Bear the CE Marking – Products Subject to Mandatory Standards

National rules governing construction products not required to bear CE marking are established by the "Regulation on Criteria for Construction Products" (Official Gazette No. 27270, 26 June 2009).

To place construction products lacking harmonized specifications on the market, performance values verified through conformity assessment must be declared using the "**G**" mark shown in Annex-1 (A). Declarations are made according to applicable national standards or, in their absence, national technical approvals specified in Article 9 of the Regulation.

For products under Annex-2 subject to G marking:

- If bearing the **G mark**, applicable information from Annex-III.4.2 and documentation from Annex-III.4.3 of the Regulation must be provided.
- If not bearing the **G mark**, test reports showing compliance with national standards or equivalent ISO/CEN standards must be provided (with certified Turkish translations if in a foreign language).

For products with positive test reports, subsequent imports of the same type, origin, manufacturer, and importer may undergo inspection based on previously submitted test reports, supplemented by physical checks where deemed necessary.

A single product cannot simultaneously bear both the CE mark and the G mark.

3.2.4 Information and Other Markings Required Alongside the CE Marking

When inspecting construction products, the following must accompany the CE mark:

- Manufacturer name or identification mark (trade name, trademark).
- Last two digits of the year in which CE marking was affixed (technical specifications provide guidance if this is unfeasible due to continuous production).

- Declaration of Performance number (for Systems 1, 1+, 2+) when AVCP systems require third-party certification or continuous surveillance of factory production control.
- Product characteristics and declared performance visible, legible, and indelible on the product, label, packaging, or accompanying commercial documents.

Affixing other markings that may mislead third parties regarding the meaning and form of the CE mark is prohibited. Other markings may be placed on the product, packaging, or label provided they do not impair CE mark visibility or legibility.

Note: Annex-6 contains a consolidated reference table matching GTIPs, technical specifications, AVCP systems, required documentation, markings, and performance levels/classes for products under the Communiqué.

3.3 Verification of Application Documents

Submitted documents are reviewed to verify compliance with technical regulations.

Documents should generally be submitted in Turkish; English documents are also accepted. Notarized Turkish translations may be requested when deemed necessary.

EU Declarations of Conformity uploaded by the company must contain elements specified in Annex-1. If a product is subject to multiple technical regulations requiring an EU Declaration of Conformity, the manufacturer issues a single declaration attesting to compliance with all applicable rules.

Test reports submitted must be current, issued by accredited laboratories, and dated prior to the transport document. The entity commissioning the test must be the manufacturer or importer. Test reports must contain identifying details such as brand, model, or serial number. To establish a clear link between product and report, details on product packaging or labeling must match test report data. If a direct link cannot be established, samples may be collected for testing subject to importer consent.

Photos uploaded to TAREKS must represent the actual imported batch and be taken within the customs bonded area. Discrepancies between uploaded photos and actual products identified during physical inspection will be reported to the General Directorate. Misleading photo submissions will impact the company's TAREKS risk evaluation profile.

If additional investigation is required or submitted documentation does not match the product—and the unit determines there was no intent to mislead—an additional 45 days will be granted to complete missing documents. If requested documents are not uploaded within 45 days from the inspector's initial TAREKS request date, the application will be finalized as **"Rejection: Missing Document"**. Inspectors shall not cancel applications due to document deficiencies.

3.4 Physical Inspection

Applications routed to physical inspection undergo checks to establish identity between products and uploaded documentation, or to resolve doubts originating during document review.

Physical checks verify product construction, characteristics, full documentation status, or needed tests. Findings must be recorded in the Physical Inspection/Sampling Report in Annex-2.

Representatives accompanying physical inspections must present a valid power of attorney proving authority to act on behalf of the importer. Inspections will not proceed without a valid power of attorney.

All communication regarding physical inspection appointments must occur via the "Inspection Messages" tab on TAREKS. If company representatives are absent or products are unprepared at the scheduled inspection time, inspection schedules will be reset without regard to initial application dates. If products are absent from the inspection area, the application will be finalized as **"Rejection: Inspection Result"**.

Photos of products should be taken during physical inspection and archived for reference.

Products with justified safety concerns may be sent to a laboratory for testing, with actions taken based on test results. If the importer rejects testing and requests a non-conformity finding in writing, the application will be finalized as **"Rejection: Inspection Result"**. Appeals against test decisions or non-conformity findings will be referred to the General Directorate.

3.4.1 Marking Control

The CE mark must comply with the format established in the CE Marking Regulation (Official Gazette No. 31493, 27/5/2021). Proportions may not be altered except when scaling up or down. Unless specified otherwise in technical regulations, the mark must be at least 5 mm in height and affixed visibly, legibly, and indelibly to the product or data plate. If product nature prevents this, it must be affixed to the packaging and accompanying documents. If the importer demonstrates that direct product marking is unfeasible due to product characteristics, inspections proceed considering markings on equivalent models.

CE marking on a durable paper label is acceptable, provided it is printed on the same label alongside other required information (product image, specifications, instructions, manufacturer/importer address, warnings) in a visible, legible, and indelible manner. Markings must clearly indicate that CE marking was affixed during production. Including CE marking alongside all product details on a unified label satisfies this requirement.

If CE marking does not meet required dimensions, but product design, nature, size, and label placement show no other non-conformities, the application is finalized as **"Conditional Approval: Warning"**. Examples of compliant and non-compliant CE markings are provided in Annex-3.

If required markings are absent during physical inspection, the application must be finalized as **"Rejection: Missing Marking"**.

Marking controls are not mandatory for products where physical affixation is impossible (e.g., bulk penetration asphalt delivered via tankers/vessels or loose steel rebar).

3.4.2 Inspection of Power Adapters Accompanying Products

Even if the main product falls outside technical legislation, detachable (non-integrated) external power adapters included with products may require test reports and/or laboratory testing. Importers must ensure power adapter marking details are inspected. Non-compliant adapters must be handled and separated from main products.

Separation is granted if non-compliant adapters are surrendered to customs authorities for disposal via return to origin, direct or free-zone transit to a third country, sale on condition of export, or destruction at the owner's expense. Following handling, the main product must be tested with compliant adapters; if test results are satisfactory, the application is finalized.

If adapters tested alongside products pass, inspection for adapters is deemed positive without requiring separate EU Declarations of Conformity or individual marking details (including CE mark, brand, model). If adapter testing fails while main products pass, or if importers decline adapter testing, handling rules in Section 4.4.2 apply.

3.4.3 Warnings

During physical inspection, required warnings on products or packaging under applicable legislation are verified. If mandatory warnings are missing or incomplete, handling within the customs bonded area may be authorized (See Section 4.4).

3.5 Testing Procedures

Products are sent for testing when test reports cannot be provided, inspectors have serious product safety doubts, or TAREKS routes products directly to testing (subject to importer consent).

Inspectors collect samples and submit them to designated laboratories on a rotating basis, provided shipping and testing costs are covered by the importer. Applications are finalized based on test results. Test results obtained from collected samples apply to all items represented in the batch. Sample quantities are kept to a minimum as defined by technical regulations, though additional samples may be drawn if necessary.

During sampling, details are recorded in the Physical Inspection/Sampling Report (Annex-2), signed by the inspector and the authorized company representative. Representative powers of attorney are verified, and sample photos are taken. Control samples retained by the inspection unit are entered into the sample logbook.

Control samples are held at the Inspectorate Group Directorate. Appeals against test results must be submitted within 15 business days. Upon appeal, control samples are sent for re-testing—preferably to a different accredited laboratory than the original facility.

If files routed to testing cannot be tested due to laboratory constraints, product nature, or quantity, processing continues via test report evaluation. These cases must be reported immediately to the General Directorate alongside the relevant GTIP and reasons for testing constraints.

If the importer refuses product testing, the application will be finalized based on written declaration as **"Rejection: Inspection Result"**.

3.5.1 Equivalent Products

For applications where multiple items are routed to testing, not all models are sent to the laboratory. A representative model sharing the same manufacturer, brand, material, and product type is selected to represent equivalent models.

Even if equivalent model items are not routed to testing by TAREKS, those items remain open until testing for the reference model completes.

If the reference model passes testing and all equivalent items possess valid documentation (test reports, EU Declarations of Conformity), the application is finalized on TAREKS as **"Approval: Inspection Result"**. If the reference model fails, the company may appeal within 15 business days. If appealed and the product passes re-testing limited to the failed parameter, and equivalent items hold valid documentation, the application is finalized as **"Approval: Inspection Result"**.

If the reference model fails and the company does not appeal, or if the product fails re-testing, the reference model is finalized as **"Rejection: Test Result"**. At the importer's request, all equivalent models may then be submitted for testing. If the importer requests negative finalization without further testing, the application is finalized as **"Rejection: Inspection Result"** based on a written petition.

3.6 Application Cancellation Procedures

Cancellation allows correcting clerical errors identified during review so an application can be resubmitted. Active applications may only be cancelled by the inspector.

If application details (other than brand and model) are entered incorrectly or incompletely, inspectors transmit an explanatory message via the "Inspection Messages" tab and proceed with inspection until the final step. If products fail import inspection, the application is finalized as "Rejection"; otherwise, it is finalized as **"Cancellation: Inspector Cancellation"** to allow data correction. Inspectors must note clerical error details in the application summary. Inadvertent brand and model errors may be corrected directly on the system by the importer after consulting the inspection unit without cancelling the application.

When an application is cancelled due to clerical errors following inspection completion, re-inspection of the same batch proceeds according to the inspection type assigned by TAREKS.

If products undergo ownership transfer to another company while inspection is ongoing, inspection continues under the current application. If products comply and transfer documentation is submitted, the original application is finalized as **"Cancellation: Inspector Cancellation"**. Suspected fraudulent transfers must be escalated to the General Directorate.

Cancellation requests submitted for reasons other than those above will be rejected.

Requests to cancel applications due to return to origin or transit to another country are not accepted. However, applications may be finalized as rejection upon receipt of a written petition from the company.

3.7 Duplicate Applications

Submitting a new application or opening a new item on TAREKS for products previously rejected, or for products under ongoing inspection to evade checks, is defined as a duplicate application. This practice compromises risk analysis effectiveness.

To prevent duplicate applications when clerical errors occur, inspection units must observe the following:

- Inform company representatives immediately once cancellation necessity is determined, completing cancellation only after inspection processing finishes.
- Remind company representatives in writing and verbally that new applications must not be submitted for cancelled items until cancellation is confirmed on TAREKS, as non-compliance triggers administrative sanctions.

If duplicate applications are detected, inspections must be finalized directly as **"Rejection: Misleading Transaction"** and reported to the General Directorate.

3.8 Documents Not Issued by the Relevant Party

If the authenticity of a submitted document is questioned, verification is conducted via the issuing organization's official website. If online verification is unavailable, the issuing organization is contacted via email. If the issuing body confirms the document is forged, invalid, or inconsistent, it is classified as "Not Issued by the Relevant Party". If no response is received within 20 days, the matter is referred to the General Directorate.

When a document is determined not to have been issued by the relevant party, document replacement is not permitted. The application is finalized directly as **"Rejection: Document Not Issued by the Relevant Party"**, and administrative sanctions under Article 13 of the Communiqué are applied to both the company and the user.

Additionally:

- If the original document exists on the issuing body's website, this must be stated in the referral letter to the General Directorate.
- If verified via email, the full original document or cover page must be attached to the notification.
- If original documents or cover pages cannot be obtained, this must be specified in official correspondence.

If fraud or suspicious alterations affect only specific line items within an application, actions apply solely to the affected items, while remaining items are processed per applicable

technical legislation.

3.9 System-Misleading Attempts

Actions intended to circumvent TAREKS risk analysis are evaluated as system-misleading transactions. Upon detection, the application must be finalized as **"Rejection: Misleading Transaction"**.

4. FINALIZATION OF INSPECTION

4.1 Applications Finalized with Conditional Approval

4.1.1 Conditional Approval: Minor Deficiency

If test results comply but technical consumer information required on the product is missing, and the omission does not threaten product safety, the inspection may be finalized as **"Conditional Approval: Minor Deficiency"**.

4.1.2 Conditional Approval: Warning

If mandatory markings (G mark, CE mark) do not conform to legal dimensions, but product design, characteristics, dimensions, and label placement show no other non-conformities, and test reports are verified, the inspection is finalized once as **"Conditional Approval: Warning"**. Repeat non-conformities in subsequent applications result in **"Rejection: Missing Marking"**.

4.2 Applications Finalized with Rejection

If non-conformities with technical legislation are identified, the application is finalized as **"Rejection: Inspection Result"**. Detailed rejection grounds must be entered into inspector notes and transmitted via message (Annex-6). Rejections are formally notified to customs authorities, prohibiting customs clearance.

If testing is required and the importer refuses testing via written petition, the application is finalized as **"Rejection: Inspection Result"**.

If multiple products (brands, models, quantities) are combined under a single TAREKS entry, and some items pass while others fail, approved items must be resubmitted under a new TAREKS application. The original entry is then finalized as **"Rejection: Inspection Result"**. Re-applications are permitted only for approved items; resubmitting non-compliant items triggers duplicate application procedures.

If an active application evades inspection using unlawful means (e.g., unauthorized TPS entry numbers or illegal transit), and products are missing from customs, the application is finalized as **"Rejection: Misleading Transaction"** and reported to the General Directorate.

If products are absent from customs during inspection due to incomplete delivery or late arrival, preventing inspection, the item is finalized as **"Rejection: Inspection Result"**.

4.3 Conformity Inspection Results

Inspection Result	Description
Approval: Inspection Result	Finalized when no non-conformities with technical regulations are identified during physical inspection.
Out of Scope: Inspection Result	Finalized when products fall outside applicable technical regulations or target HS Code descriptions.
Conditional Approval - Minor Deficiency: Inspection Result	Finalized to allow rectifying minor deficiencies immediately after import and prior to market placement.
Conditional Approval - Further Processing: Inspection Result	Finalized for semi-finished goods undergoing further processing into finished products post-import upon presenting required documents.
Conditional Approval - Warning: Inspection Result	Finalized for minor marking dimension deficiencies, provided no other non-conformities exist.
Rejection: Inspection Result	Finalized when non-conformities with relevant legislation are identified.
Rejection: Missing Document	Finalized when requested documents are not submitted within the granted time frame.
Rejection: Missing Marking	Finalized when required conformity markings are missing from the product.
Rejection: Test Result	Finalized when products fail laboratory testing.

Inspection Result	Description
Rejection: Document Not Issued by the Relevant Party	Finalized when uploaded documents are confirmed as forged or invalid by issuing bodies.
Rejection: Misleading Transaction	Finalized when duplicate applications or actions evading risk analysis are detected.
Cancellation: Inspector Cancellation	Finalized for non-defective products requiring correction of clerical errors submitted by importers.

4.4 Handling Requests

Handling requests are evaluated for corrective actions that do not require technical modifications (such as impact or notch alterations). For products non-compliant in Turkish manuals, labeling, markings (excluding brand, model, and CE mark), or packaging, written correction requests may be approved if omissions do not compromise health, safety, environmental protection, or consumer information.

If approved, up to 30 days are granted for handling within customs control areas. Once completed, the importer submits a petition confirming completion. Inspectors inspect handled products in the bonded area; applications remain open until verified. Upon verification, the application is finalized as "**Approval: Inspection Result**". Handling operations performed without prior application to inspection units are invalid.

4.4.1 Handling Requests for CE Marking

For products bearing CE marking, handling requests may be evaluated if conditions under Article 5(1) of the CE Marking Regulation are met, no obvious non-conformities exist, and trademark registration certificates along with technical files proving manufacturing status are provided.

4.4.2 Handling Requests for Adapters

Handling requests to separate non-compliant power adapters from main products are approved provided:

- Non-compliant adapters are surrendered to customs authorities under Article 181(4)(ç) of the Customs Regulation for return to origin, transit, export-bound sale, or

destruction at the owner's expense.

- Main products pass testing using compliant adapters.

4.5 Appeals Against Inspection Results

Applications rejected due to missing documents or contested by importers regarding missed details (e.g., markings, models, or scope claims) may be reopened. Importers can appeal rejected applications once on TAREKS within 1 year. Appeals against test results must be submitted within 15 business days.

Reopened applications do not receive an additional 45-day extension; missing documents, appeal letters, technical files, and obligations must be submitted immediately. Appeals are not permitted for rejections resulting from **"Document Not Issued by the Relevant Party"** or **"Misleading Transaction"**. Missing documents, photos showing marking placements, appeal petitions, or re-test requests must be uploaded within 15 business days. Failure to meet obligations within this window reinstates the rejection without further appeal options on TAREKS.

If an application rejected a second time within 1 year requires document completion, a single final reopening request may be evaluated by the General Directorate. Reopened applications receive no 45-day extension and require document submission within 15 business days.

4.6 Transit Requests for Non-Compliant Products

To transit rejected products to a third country under Article 181(4)(ç) of the Customs Regulation, importers must obtain favorable opinion from the General Directorate. Importers must submit a written application specifying the destination country, declaring compliance with target country legislation, and providing documents under Annex-7. Favorable opinion is not required when returning products to origin.

Maximum care must be exercised to prevent rejected items from being split or re-entered into domestic commerce under different entities. Suspicious applications must be reported immediately to the General Directorate.

If illegal transit or evasion is confirmed, and products are absent from customs, the application is finalized as **"Rejection: Misleading Transaction"**.

5. SPECIFIC PRINCIPLES FOR PRODUCTS

5.1 Diameter and Standard Compliance in Steel Rebar

Imports of ribbed steel rebar (e.g., 12 mm nominal diameter) must comply with nominal diameters (in mm) specified in Table 7 of TS 708. Products defined per ASTM standards (1/2 in, 3/4 in) that fail TS 708 nominal sizes during measurement (e.g., intermediate values like 11 mm or 11.5 mm) cannot be imported due to structural safety risks.

5.2 Detectors and Wheel Mark Markings

Detectors bearing the "Wheel Mark" indicating marine equipment are not exempt from CE marking obligations if a Declaration of Performance under Regulation 305/2011/EU was issued by the manufacturer. However, if documentation proves products will not be permanently incorporated into construction works, required warning labels are attached, and a commitment letter is submitted, the inspection may be finalized as **"Out of Scope"**.

5.3 Slag Wool and Out of Scope Assessment

When refractory products classified as "Slag Wool" or "Rock Wool" are declared for non-construction uses (e.g., generator manufacturing, household appliances, industrial ovens), the import may be finalized as **"Out of Scope"** provided a label stating *"Not to be used in construction works"* is attached and a commitment letter is submitted.

5.4 Display of Notified Body Number

Even if the Notified Body (NB) identification number (e.g., 1008) is not listed separately on product labels, inclusion of the code within the Certificate of Performance number (e.g., 1008-CPR-...) is accepted as compliant.

5.5 CE Mark and Information Omissions

If details required alongside the CE mark under the Construction Products Regulation (e.g., year affixed, standard number, product code) cannot be placed on the product due to material constraints, placement on product packaging or accompanying documentation (e.g., product data sheet) is sufficient.

5.6 Overlap Between AVCP System 2+ and System 3

If a product (e.g., roofing materials) falls under both System 2+ and System 3 under AVCP rules, the importer must declare the selected system and submit corresponding documentation.

5.7 Clinker

Clinker is a raw material used in cement manufacturing and not a finished construction product; therefore, it is not evaluated as a construction product and does not require CE marking.

5.8 High-Alumina Cements

High-alumina cements used to bind refractory bricks inside industrial boilers are classified as construction products and must bear CE marking.

5.9 Magnesium Oxide Boards

If the Declaration of Performance prepared by the importer states Magnesium Oxide boards comply with the Construction Products Regulation, the product is subject to inspection and cannot be evaluated as "Out of Scope" regardless of intended end-use.

5.10 Asphalt Patches

Asphalt patch products do not fall under the Construction Products Regulation;

applications for these items are finalized as "**Out of Scope**".

5.11 Sample Quantities

Standard sampling guidelines for laboratory testing:

- Cement products: 2 primary and 2 control samples.
- Steel rebar: 3 primary and 3 control samples.

5.12 Information in User Manuals

If information such as "year affixed" or "certificate number" is missing from product labels, compliance may be granted if details appear in accompanying user manuals verified by the inspection unit.

5.13 Declaration of Performance and Document Verification

The Certificate of Constancy of Performance number on product labels must match current Declarations of Performance uploaded to TAREKS. Mismatched documentation constitutes a non-conformity.

5.14 G Marking

For products bearing the G mark, documents required under the Communiqué on AVCP Systems (Communiqué No: YIG/2010-02) pursuant to the Regulation on Criteria for Construction Products must be present.

6. ANNEXES

Annex-1: EU Declaration of Conformity Template

EU DECLARATION OF CONFORMITY

1. Product model / Product type, batch, or serial number.
2. Name and address of the manufacturer or authorized representative.
3. Statement: *"This declaration of conformity is issued under the sole responsibility of the manufacturer."*
4. Object of the declaration (identification allowing traceability; may include a clear color image where necessary).
5. Statement: *"The object of the declaration described above is in conformity with the relevant legislation:"* followed by applicable directive/regulation titles.
6. References to relevant harmonized standards or technical specifications used.
7. Additional information:
Signed for and on behalf of:
(Place and date of issue):
(Name, function) (Signature):

Annex-2: Physical Inspection and Sampling Report Form

IMPORT INSPECTIONS

PHYSICAL INSPECTION / SAMPLING REPORT

Date: .../.../20...

Application Date / Reference No:

Importer Name / Tax ID:

Product Location:

Findings Identified During Physical Inspection: (Manufacturer/importer details, brand, model, markings, presence of warnings, product type, etc.)

Example 1: CE mark, brand, model, and manufacturer details present and compliant. Importer information missing.

Example 2: CE mark present on product, but design non-compliant.

If samples were collected:

Total primary samples drawn:

Total control samples drawn:

"I accept the accuracy of the information above. I accept that the samples inspected/collected under this report represent the entire shipment under the aforementioned application reference and that the results are binding. I undertake to cover all costs arising from testing procedures and agree that inspection finalization shall depend on test results. I accept that appeal against test results is limited to 15 business days following notification, and I waive all rights to uncollected samples after the appeal deadline."

Authorized Company Representative

Name & Surname:

Signature:

Date:

Trade Inspector / Assistant Inspector

Name & Surname:

Signature:

Date:

Annex-3: Non-Compliant CE Marking Examples

- **Font Alteration:** Using a font style other than the format prescribed in the regulation.
- **Spaced Lettering:** Excessive, non-proportional spacing between the letters 'C' and 'E'.
- **Dimension Discrepancy:** Significant size mismatch between 'C' and 'E'.

Annex-4: Rejection Message Template for Inspectors

*"Following review, your application has been finalized as '**Rejection: ...**' due to [reasons]. Under Article 181(4)(ç) of the Customs Regulation, products may be returned to origin, transited directly or via a free zone to a third country, sold on condition of export, or abandoned to customs for disposal at owner's expense. Appeals may be evaluated if submitted via the appeal button on the system followed by immediate submission of an appeal petition to the relevant Inspectorate Group Directorate. Appeals against test results must be made within 15 business days."*

Annex-5: Procedures and Principles for Transit Transactions

If products inspected under Product Safety and Inspection (ÜGD) Communiqués are found non-compliant or unsafe, transit to a third country requires compliance with the following rules:

1. Transit is prohibited to European Union (EU) Member States, European Free Trade Association (EFTA) Member States, the Turkish Republic of Northern Cyprus (TRNC), and Turkish Free Zones.
2. Opinions may be requested from relevant institutions regarding destination countries based on international developments.
3. Importers requesting transit approval must submit:
 - Completed table from Annex-5C.
 - Signed declaration undertaking product compliance with destination country legislation (Annex-5A).
 - Bonded warehouse declaration, bill of lading, invoice copy, and commercial documents.
 - Circular of signatures or power of attorney demonstrating representative authority.
4. If products were transferred to a secondary company, the acquiring entity must submit:
 - Completed table from Annex-5D.
 - Transfer invoice and supporting ownership documents.
 - Declaration undertaking product compliance with destination country legislation (Annex-5B).
 - Customs warehouse declaration, bill of lading, invoice copies, and commercial documents.
 - Circular of signatures or power of attorney proving representative authority.
5. Acquiring companies must hold an active registration in TAREKS to obtain transit permission.
6. Upon verifying conditions, transit permission is granted and formally notified to customs authorities and the applicant.
7. Transited products are tracked for at least 3 months via notifications to the General Directorate of Customs and the General Directorate of Trade Research and Risk Assessment to prevent domestic re-entry.
8. Transit details are recorded in TAREKS to prevent subsequent import attempts.

Annex-5A: Transit Declaration Form (Importer)

TO THE MINISTRY OF TRADE

(General Directorate of Product Safety and Inspection)

Application No. ... submitted via TAREKS by ... Company for products under HS Code ... described as ... was rejected following inspection under Product Safety Communiqué No. ...

Under Article 181(4)(ç) of the Customs Regulation, we request permission to transit these rejected products to [Destination Country]. We declare and undertake that the products comply with the legislation of [Destination Country].

Respectfully submitted for evaluation.

Importer or Representative Name/Title:

Company Stamp & Authorized Signature(s):

Date:

Annex-5B: Transit Declaration Form (Transferee Company)

TO THE MINISTRY OF TRADE

(General Directorate of Product Safety and Inspection)

Application No. ... submitted via TAREKS by ... Company for products under HS Code ... described as ... was rejected following inspection under Product Safety Communiqué No. ... These products were transferred and delivered to ... Company under transfer invoice No. ...

Under Article 181(4)(ç) of the Customs Regulation, we request permission to transit these rejected products to [Destination Country]. We declare and undertake that the products comply with the legislation of [Destination Country].

Respectfully submitted for evaluation.

Transferee Company or Representative Name/Title:

Company Stamp & Authorized Signature(s):

Date:

Annex-5C: Products Subject to Transit Request (Importer)

Company Tax ID	TAREKS Reference	B/L Date	B/L Number	HS Code / Product Description	Quantity

Importer / Representative Title:

Stamp & Signatures:

Date:

Annex-5D: Products Subject to Transit Request (Transferee)

Transfer or Tax ID	Transfere e Tax ID	TAREKS Referenc e	B/L Date	B/L Number	HS Code / Product Descripti on	Quantity

Transferee Title:
Stamp & Signatures:

Date:

Annex-6: Certificate Samples (AVCP Systems 1+, 1, and 2+)

(The document includes standard sample certificates in English for Certificate of Constancy of Performance and Certificate of Factory Production Control under Systems 1+, 1, and 2+. Where conflicts arise between annex samples and the Construction Products Regulation 305/2011/EU, regulation provisions prevail.)